



TOWN of GREENBURGH

DEPARTMENT OF PARKS AND RECREATION

Olympic Lane, Ardsley, New York 10502
(914) 693-8985 - FAX (914) 693-8938
Web Site: www.greenburghny.com



PAUL FEINER
Supervisor

GERARD J. BYRNE, CPRP
Commissioner

JOSEPH LUCASEY
Deputy Commissioner

Greenburgh Parks & Recreation Refund Policy

- Full refunds will be issued for any program cancelled by the Parks & Recreation Department. (Processing fee: N/A)
- Full refunds for a medical reason before the program begins will be issued when accompanied by a doctor's note. After the program begins, a pro-rated refund will be issued based on the number of sessions attended. (Processing fee: N/A)
- The department will grant refund request for programs only if received three (3) business days prior to the program's first session. (Processing fee: Applies)
- The department will grant refund requests for clinics and camps only if received ten (10) business days before the program's first session. (Processing fee: Applies)
- Refunds for trips will not be granted unless the spot can be filled from the waiting list. (Processing fee: Applies)
- Ten dollars (\$10) or ten percent (10%) of the program fee, whichever is higher, will be charged for processing refunds that are approved.
- Please allow several weeks for processing.