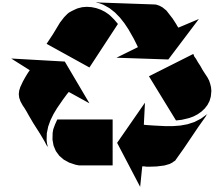




**TOWN OF GREENBURGH**  
**BUREAU OF ENGINEERING**  
177 Hillside Avenue, White Plains, NY 10607  
Office: (914) 989-1583 Fax: (914) 989-1598  
Web Site: <http://www.greenburghny.com>



Greenburgh Recycles

VICTOR G. CAROSI, P.E.  
Commissioner  
RICHARD FON  
Deputy Commissioner

KENNETH V. CIOCE, P.E.  
Town Engineer

**APPLICATION PACKAGE: STEEP SLOPES**

**CONTENTS**

- Slope Clearance Form - **Three (3) copies must be submitted**
- Steep Slope Law 245

Application fee required with submission of package:

Initial Review:	\$100.00
Subsequent Review of Same Application:	\$200.00

Please make check payable to the **Town of Greenburgh**

**MONEY MAGAZINE: GREENBURGH—A BEST PLACE TO LIVE IN AMERICA WINNER (2008)**  
**ONE OF FOUR IN NEW YORK STATE**



**TOWN OF GREENBURGH  
DEPARTMENT OF PUBLIC WORKS**



**Bureau of Engineering**  
177 Hillside Avenue, Greenburgh, NY 10607  
Office (914) 989-1583 Fax (914) 989-1598  
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**VICTOR G. CAROSI, P.E.**  
Commissioner  
**RICHARD FON**  
Deputy Commissioner

**SLOPE CLEARANCE FORM**

**KENNETH V. CIOCE, P.E.**  
Town Engineer

**\*THIS FORM MUST BE COMPLETED BY A LICENSED PROFESSIONAL (P.E., L.S. or R.A.)\***  
**\*UNLESS AN EXEMPTION IS CLAIMED AS PER § 245-11 OF THE TOWN CODE\***

- For a complete submission, please submit the following: (Incomplete submissions will be returned without review)**
- Three (3) copies of this Slope Clearance Form;
  - Three (3) copies of a Site Plan, which includes two (2) foot topographical contours. Site topography must be cross-hatched or colored to differentiate each individual slope category noted in parts 5 & 6 below.  
*(If property slopes are certified to be limited to less than 15%, (2) foot topographic contours need not be shown on the site plan, unless requested);*
  - Show a delineation of the disturbed area for the proposed project on the site plan. The disturbed area should include any and all disturbance during construction, not just the final footprint;
  - Initial Fee: \$100.00 (Re-Review Fee: \$200) Please make check payable to Town of Greenburgh

**Owner Information:**

Name: \_\_\_\_\_ Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Alt. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_ Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Alt. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Subject Property:**

Name, address, or other identification of site: \_\_\_\_\_  
Situated on the \_\_\_\_\_ side of \_\_\_\_\_ (Street) \_\_\_\_\_ feet  
from the intersection of : \_\_\_\_\_ (Street)  
Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Total Site area (sq ft): \_\_\_\_\_

**Proposed Action:**

**1) Type of Approval(s) Sought:**

**2) Description of Proposed Action:** \_\_\_\_\_

**3) Are there any rights-of-way, easements, restrictive covenants or conditions of approval which encumber the property? If so, please indicate the nature of these restrictions and supply three (3) copies of the legal instrument (i.e. deed, covenant, conservation easement, approval letter, etc.) which created this restriction.**

***NOTE:*** The completion of this Slope Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.

4) Estimated Quantity of Earthwork: Excavation: \_\_\_\_\_ yds<sup>3</sup> Imported Fill: \_\_\_\_\_ yds<sup>3</sup>

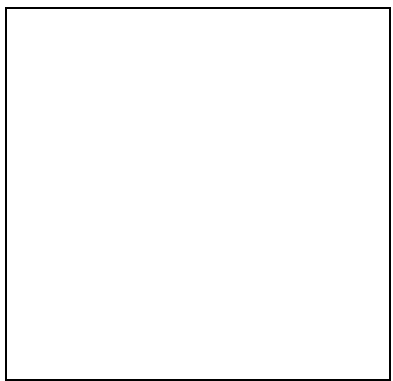
5) Slope Categories for Lot Area: Total Lot Area: \_\_\_\_\_ (sq. ft.)  
Slope Category: 0%-15% \_\_\_\_\_ sq. ft. 15%-25% \_\_\_\_\_ sq. ft. 25%-35% \_\_\_\_\_ sq. ft. 35%+ \_\_\_\_\_ sq. ft.

6) Slope Categories for Disturbed Area: Total Disturbed Area: \_\_\_\_\_ (sq. ft.)  
Slope Category: 0%-15% \_\_\_\_\_ sq. ft. 15%-25% \_\_\_\_\_ sq. ft. 25%-35% \_\_\_\_\_ sq. ft. 35%+ \_\_\_\_\_ sq. ft.

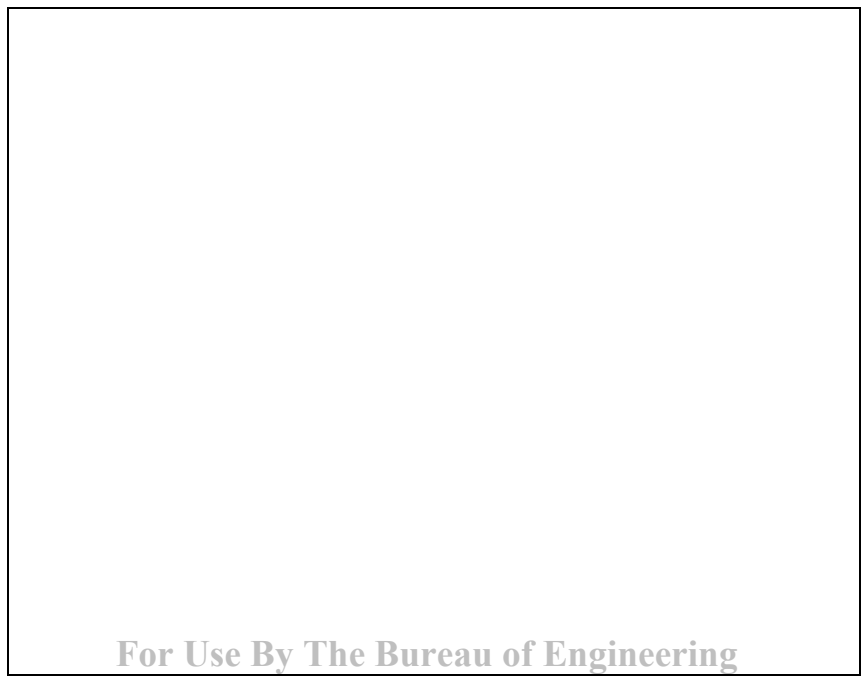
7) Buildable Area: \_\_\_\_\_ sq. ft. Wetland/Watercourse Area: \_\_\_\_\_ sq. ft.  
**Buildable Area:** To calculate buildable area, the lot area (indicated in section 5, above) shall be reduced by the sum of the following four slope and wetland area components, as defined in Zoning Code § 285-39E - Lot and bulk requirements: Areas of steep (15%-25%) slopes x 0.20; Areas of very steep (25%-35%) slopes x 0.50; Areas of excessively steep (35%+) slopes x 0.75; Areas of wetlands and watercourses x 0.75.

**8) Professional of Record: (P.E., L.S., or R.A.)**

Name: \_\_\_\_\_ Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Alt. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ License Number: \_\_\_\_\_ License Type: \_\_\_\_\_



\_\_\_\_\_  
**Professional's Signature**  
\_\_\_\_\_  
**Date**



\_\_\_\_\_  
**Signature of Applicant**      \_\_\_\_\_  
**Print Applicant's Name**      \_\_\_\_\_  
**Date**

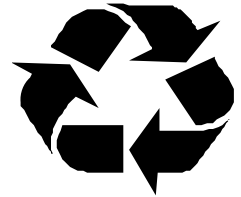
\_\_\_\_\_  
**Signature of Owner**      \_\_\_\_\_  
**Print Owner's Name**      \_\_\_\_\_  
**Date**

**NOTE:** The completion of this Slope Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.



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**SLOPE CLEARANCE FORM**  
**SUPPLEMENTAL INSTRUCTIONS**

**These instructions are intended to supplement the instructions on the Slope Clearance Form itself. If there are any questions you may have, please call the Bureau of Engineering. A properly completed Slope Clearance Form contributes to a swift review of the application.**

**Owner Information:** Enter the name address and contact information of the owner here. A renter or lessee cannot be entered as the *Owner Information*.

**Applicant Information:** Enter the name address and contact information of the applicant here. The applicant can be a renter, lessee, contractor, design professional, or anyone deemed to be the representative for the proposed action.

**1) Approvals Sought:** Enter all the approvals sought such as: Wetlands/Watercourse Clearance, Stormwater Management Permit, Building Permit, Demolition Permit, Fill Permit, Street Opening Permit, Planning Board Approval, Zoning Board Approval, Town board Approval.

**2) Proposed Action:** Generally describe what the project will entail.

**3) Right-of-way, Easements, etc:** This information can be found in the property deed and/or a land survey of the subject property.

**4) Estimated Quantity of Earthwork:** The volume excavation should be stated in cubic yards (1 cubic yard is equal to 27 cubic feet). **Excavation of manmade materials must be included (i.e. paths, driveways, patios, etc).** The fill portion of this section should also be stated in cubic yards. If 100 yd<sup>3</sup> or more of fill material is to be imported from areas outside the subject property, a fill permit also needs to be completed.

**5) Slope Categories for Lot Area:** In this section, the analyses of pre-construction slopes are to be summarized. Enter the total lot area (square feet) in the *Lot Area* section and sort the total area in specific terms of slopes. If the proposed action does not affect the floor area ratio, then only the *Lot Area* in this section needs to be completed.

Example:

**5) Slope Categories for Lot Area:** Total Lot Area: 10,000 (sq. ft.)  
Slope Category: 0%-15% 3,000 sq. ft. 15%-25% 2,000 sq. ft. 25%-35% 3,500 sq. ft. 35%+ 1,500 sq. ft.

The sum of the categories equal the lot area

**6) Slope Categories for Disturbed Areas:** In this section, the analyses of pre-construction slopes that will be affected are to be summarized. Enter the total area (square feet) of disturbance in the *Total Disturbed Area* section and sort the total area in specific terms of slopes.

**7) Wetland/Watercourse Area:** The amount of wetland and/or watercourse area (in square feet) that exists of the site.

**Buildable Area:** The instructions for this portion are on the form itself.

**8) Professional of record:** Only exempt actions do not require a design professional. Any projects that include excavation greater than 2 yd<sup>3</sup> are NOT exempt. Design Professionals are typically New York State Licensed Engineers, Architects, and certain Land Surveyors. The design professional should be acting within the definitions of professional practice as noted in Articles 145, 147, and 148 of the New York State Education Law.

**Owner and Applicant Signatures:** This portion must be completed by the Owner and Applicant stated earlier in the form.