



Room Occupancy Tax Return

Hotel Name: _____

Hotel Address: _____

Tax Year: _____

- December 1 – February 29
 March 1 – May 31
 June 1 – August 31
 September 1 – November 30

Computation of Tax

- | | |
|---|----------|
| 1. Gross Income from Occupancy of Rooms | \$ _____ |
| 2. Less: Income from exempted rentals | _____ |
| 3. Net taxable Room Rentals | _____ |
| 4. Occupancy Tax Due (3% of Line 3) | _____ |
| 5. Less: Refunds or Credits | _____ |
| 6. Penalties and Interest * | _____ |
| 7. TOTAL OCCUPANCY TAX DUE | \$ _____ |

Any person failing to file a return or to pay over any tax to the Town Comptroller within the time required by this law shall be subject to a penalty of five (5) percent of the amount of tax due per month or any fraction of a month to a maximum of twenty-five (25) percent for each year; plus, interest at the rate of one (1) percent of such tax for each month of delay or fraction of a month after such return was required to be filed or such tax became due

Remit Return and Payment to: Town of Greenburgh Comptroller's Department
177 Hillside Avenue, Greenburgh, NY 10607

I hereby certify that the statements made herein have been examined by me, and are to the best of my knowledge and belief, true and complete.

Print Name: _____ Date: _____

Title: _____

Sign: _____