TOWN of GREENBURGH
Community Development & Conservation

Paul Feiner
Supervisor
Garrett Duquesne, AICP
Commissioner
Aaron Schmidt
Deputy Commissioner

Planning Board Members
Walter Simon, Chair
Hugh Schwartz, Vice Chair
Mohamed Ayoub
Michael Golden
Viola Taliaferrow
Kirit Desai
Thomas Hay

APPLICATION FOR

SITE PLAN AND AMENDED SITE PLAN

Application Contents

- Instructions to Applicants
- Application Submission Checklist
- Engineering Notes
- Fee Schedule
- Affidavit of Ownership
- Disclosure Form
- Site Plan Application Form
- Environmental Clearance Form
- Slope Clearance Form
- Wetlands Clearance Form
- Environmental Assessment Form
- Site Plan Regulations
- Site Plan Checklist
- Site Plan Regulations
INSTRUCTIONS TO APPLICANTS
TOWN OF GREENBURGH

INSTRUCTIONS FOR SITE PLAN APPLICANTS

All applications may be filed with the Department of Community Development and Conservation in Town Hall from 9:00 am to 5:00 pm Monday through Friday.

BACKGROUND

The application procedure for site plan approval shall involve a five-stage process: presubmission conference, preapplication meeting, preliminary site plan review, Planning Board work session and public hearing by the Planning Board.

It is important to note that any amendment of a site plan shall be subject to the same approval procedure as site plan except where a waiver pursuant to §285-57E(2), 285-57F(3), 285-58F(2) or 285-63 has been granted.

The Town Board shall be the approving agency where a site plan application concerns property which is five (5) acres or more in area, except for those applications filed pursuant to §285-24 PUD Planned Unit Development District and 285-34 PD Nonresidential Planned Development District.

Pursuant to § 274-a of the Town Law, the Town Board has delegated to the Planning Board the approval authority for all site plan applications which concern property less than five (5) acres in area and for those applications filed pursuant to §285-24 and 285-34 of this chapter.

All applications for site plan approval must comply with §285-50 Site Plan Approval. Any application requiring a variance or special permit must show that such variance or special permit has been granted before receiving Planning Board approval.

STEP 1 PRESUBMISSION CONFERENCE

Prior to the submission of a site plan application, the applicant shall meet in person with staff from the Department of Community Development and Conservation. The purpose of such conference shall be to discuss proposed uses or development in order so that the necessary subsequent steps may be undertaken with a clear understanding of the approving agency's requirements in matters relating to site development.

STEP 2 PREAPPLICATION MEETING

This is a second meeting with staff from the Department of Community Development and Conservation to go over the application before it is submitted for preliminary review. Depending on the size of the project this meeting may also involve Legal, Building, Engineering, Fire and Police departments. Typically, this meeting usually involves sitting down with planning staff to check the completeness of the application and look over the site plan drawing to see that the plans contain all pertinent information that the departments and the approving Board are looking for.
STEP 3 PRELIMINARY SITE PLAN REVIEW

Preliminary submissions are filed with the Department of Community Development and Conservation and distributed for internal Departmental review. These departments are Planning, Legal, Building, Engineering, Energy Conservation, Water, Fire and Police. Depending on the location and size of the project, the application could be sent to Westchester County, New York State Department of Transportation and any other local, state, county, regional and/or federal agencies having jurisdiction, as well as to any technical consultant that the Planning Board, in its discretion, deems necessary or appropriate for a thorough review of the application. Applicants must submit twelve (12) collated copies of the entire application package unless otherwise directed by Department Staff. The Applicant will also submit the entire package (including all Maps) in Adobe Acrobat .PDF format. Please see the preliminary site plan checklist for a complete listing of information that must be submitted with the plans.

Once all comments have been received on the proposed site plan, a letter will be sent to the applicant possibly requesting revisions to the information contained in the initial proposed site plan application and site plan drawings. If revisions are required, the applicant is responsible for making the proper revisions and resubmitting materials addressing all concerns/requests for revisions. The revised application/plans are again distributed to the Departments and affected parties to confirm that the applicant has properly addressed all concerns.

If there are no further comments, the applicant will be instructed via letter that they may resubmit the revised application to the Department of Community Development and Conservation who will then transmit the application to the approving Board for consideration at a work session. All applications that are going to the Town or Planning Board must be submitted one week before the meeting. Applicants must submit twelve (12) collated copies of the entire application package. Please see the preliminary site plan checklist for a complete listing of information that must be submitted with the plans.

STEP 4 TOWN OR PLANNING BOARD WORKSESSION

Property over five (5) acres

If the application is for a property over five (5) acres, the application will first be presented to the Town Board for the referral to the Planning Board for a recommendation. The Planning Board, with the assistance of the Department of Community Development and Conservation and other departments, which they deem advisable to consult, shall review the site plan and, within 90 days from the date of referral, shall render a recommendation pursuant to its findings to the Town Board. The Planning Board, at its discretion, may hold a public discussion on the referred application within the ninety-day period allotted for review and recommendation. Notice of such public discussion shall be circulated as specified in §285-57E. The Planning Board may, at its discretion, recommend conditions or improvements in the site plan for review of the Town Board in its decision as to site plan approval.

Property under five (5) acres

This process involves staff briefly going over the application with the Planning Board. The Planning Board will then schedule a work session date for formal review of the application.

At the Planning Board work session, the Planning Board will go over Department’s staff report and
look at the any concerns with the site and see if the mitigation that has been suggested is appropriate. The Planning Board could ask the applicant for further information or studies to be performed on the site. If this happens, the work session will be adjourned to a later date in order to allow staff the time to review the requested information.

Once the Planning Board is satisfied with all aspects of the site plan application, a public hearing will be scheduled.

**STEP 5 TOWN OR PLANNING BOARD PUBLIC HEARING**

**Property over five (5) acres**

After review of the recommendations of the Planning Board and within 45 days after the next regular meeting of the Town Board following receipt of those recommendations, the Town Board shall conduct a public hearing on the site plan application. The applicant will make a presentation at the public hearing describing all aspects of the project. At that time the public will have a chance to review and offer comments. The applicant should show to the approving board how the project meets each aspect of §285-54. Standards, of the Town Code.

Public notice shall be as required by the Town Law of the State of New York. The procedures set forth in §285-57F, with the exception of the waiver provision in Subsection F(1) thereof, shall apply equally to the Town Board under this section. The Town Board may, in its discretion, waive the hearing requirement on applications for amendments to previously approved site plans after having made written findings setting forth why such waiver is not inconsistent with the purpose of this article.

**Property under five (5) acres**

A public hearing on a site plan application shall be scheduled and conducted by the Planning Board, unless such hearing has been waived pursuant to § 285-57B, within 60 days after certification to the Planning Board by the Secretary to the Planning Board of receipt of a properly completed application. Public notices shall be as required by the Town Law of the State of New York.

The applicant will make a presentation at the public hearing describing all aspects of the project. At that time the public will have a chance to review and offer comments. The applicant should show to the approving board how the project meets each aspect of §285-54. Standards, of the Town Code.

The Planning Board may, in its discretion, waive the hearing requirements after having made written findings setting forth why such waiver is not inconsistent with the purpose of this §285.

**STEP 6 SITE PLAN APPROVAL**

Within 60 days of the date of the public hearing held after the receipt of a properly completed application, or where the hearing is waived within 60 days after the approving Board meeting at which the waiver was granted, the approving Board shall act to either approve, disapprove or approve with conditions the site plan application and shall specify what conditions, if any, are necessary.

A site plan, following approval by the approving agency, shall be valid for a period of 24 months from the date of such approval unless a longer period of time is granted by the approving agency.
for cause shown. If there is no substantial change in the condition of the site and/or its environs, site plan approval may be extended by the approving agency for cause shown.

**AMENDED SITE PLAN APPROVALS**

After approval of a complete site plan, subsequent applications for alterations which are referred to the approving agency by the Building Inspector or Secretary to the Planning Board in accordance with §285-56D herein need only contain documents and information which directly relate to the alteration under consideration. However, the alteration will be considered in relation to the entire site plan as previously approved.

Approval of amendments to an approved site plan shall be acted upon in the same manner as an application for the approval of an original site plan. The fact that a hearing was held or that it was waived upon the original application does not predetermine how an amended site plan application is going to be processed. Each application should be judged on its own merits and by its potential impacts.
SITE PLAN CHECKLIST
# REQUIREMENTS FOR SITE PLAN REVIEW

This form is to be included in the Application Submission Package

<table>
<thead>
<tr>
<th></th>
<th>Please check the box</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Applicants must submit twelve (12) collated copies of the entire application package for submissions, unless otherwise directed by staff, including:</td>
</tr>
<tr>
<td></td>
<td>A. Affidavit of Ownership; ✔</td>
</tr>
<tr>
<td></td>
<td>B. Site Plan Application Form; ✔</td>
</tr>
<tr>
<td></td>
<td>C. Environmental Clearance Form; ✔</td>
</tr>
<tr>
<td></td>
<td>D. Slope Clearance Form; ✔</td>
</tr>
<tr>
<td></td>
<td>E. Wetlands/Watercourse Clearance Form; ✔</td>
</tr>
<tr>
<td></td>
<td>F. Full Environmental Assessment Form (Long Form); ✔</td>
</tr>
<tr>
<td></td>
<td>G. Proposed Site Plan. (All maps must be folded to 8 ½” x 11” with title box showing.) (See attached checklist);</td>
</tr>
<tr>
<td></td>
<td>i. Title Sheet; ✔</td>
</tr>
<tr>
<td></td>
<td>ii. Existing Conditions Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>iii. Proposed Site Plan ✔</td>
</tr>
<tr>
<td></td>
<td>iv. Utilities Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>v. Lighting Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>vi. Grading Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>vii. Steep Slope Analysis Plan ✔</td>
</tr>
<tr>
<td></td>
<td>viii. Stormwater and Soil Erosion Control Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>ix. Tree Protection and Removal and Landscaping Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>x. Wetlands/Watercourse Delineation Impact and Mitigation Plan; ✔</td>
</tr>
<tr>
<td></td>
<td>xi. Construction and Plan Details; ✔</td>
</tr>
<tr>
<td></td>
<td>xii. Certified survey of property ✔</td>
</tr>
<tr>
<td>2.</td>
<td>One (1) set of three (3) copies of Steep Slope Analysis Plan and Slope Clearance Form for Engineering Department with a check for $150. ✔</td>
</tr>
<tr>
<td>3.</td>
<td>Appropriate fees (see fee schedule). Please attach a completed fee schedule and separate checks for each section. ✔</td>
</tr>
<tr>
<td>4.</td>
<td>Two (2) copies of current deed ✔</td>
</tr>
<tr>
<td>5.</td>
<td>Chain of title on subject property(s) subsequent to 1957 ✔</td>
</tr>
<tr>
<td>6.</td>
<td>Two copies of all easements and restrictive covenants already placed and proposed to be placed on the plat. ✔</td>
</tr>
<tr>
<td>7.</td>
<td>List names and addresses of all owners of properties within 500 feet of the perimeter of site. Must be typed on labels. Use Avery #5160 copies label format. The application must include a map of adjacent lots indicating the 500’ radius line as applicable, measured from all points on the property line (not from the center of the site). ✔</td>
</tr>
<tr>
<td>8.</td>
<td>All improvement plan submission for subdivision must be submitted in AutoCad™ format. ✔</td>
</tr>
<tr>
<td>9.</td>
<td>A tree removal permit application, if required, must be made with the Forestry Officer. ✔</td>
</tr>
</tbody>
</table>

*If any of the above-reference information is missing, the application will be deemed incomplete and returned to the applicant for proper completion.*
**TOWN OF GREENBURGH FEE SITE PLAN SCHEDULE**

This form is to be included in the Application Package

<table>
<thead>
<tr>
<th>Site Plan Fees</th>
<th>Fee</th>
<th>Totals</th>
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</thead>
<tbody>
<tr>
<td>Site Plan Application</td>
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<td>$1000</td>
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<tr>
<td>Residential Units Proposed</td>
<td>$100</td>
<td>X ______</td>
</tr>
<tr>
<td>Parking Fee Per Space for proposed use</td>
<td>$25</td>
<td>X ______</td>
</tr>
<tr>
<td>Environmental Clearance Form</td>
<td>$150</td>
<td>$150</td>
</tr>
<tr>
<td>Wetlands/watercourse Clearance Form</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>Legal</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Public Hearing Notice (Escrow) (separate check)</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Public Hearing Transcript (Escrow) (separate check)</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PUD Application</td>
<td>$1500</td>
<td>$1500</td>
</tr>
<tr>
<td>Residential Units Proposed</td>
<td>$100</td>
<td>X ______</td>
</tr>
<tr>
<td>Environmental Clearance Form</td>
<td>$150</td>
<td>$150</td>
</tr>
<tr>
<td>Wetlands/watercourse Clearance Form</td>
<td>$100</td>
<td>$100</td>
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<tr>
<td>Legal</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Public Hearing Notice (Escrow) (separate check)</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Public Hearing Transcript (Escrow) (separate check)</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Escrow Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Plan Review (separate check)</td>
<td>$1,500</td>
<td>$1,500</td>
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<tr>
<td>SEQR (per NYC RR Part 617)</td>
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<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential Development - Recreation Impact Fee</td>
<td>$4,320</td>
<td>X ____ dwelling unit</td>
</tr>
<tr>
<td>PUD Unit or Residential Site Plan Unit (separate check)</td>
<td>$4,320</td>
<td>X ____ dwelling unit</td>
</tr>
<tr>
<td>Rental Unit (deed restricted for 20 years) (separate check)</td>
<td>$2,160</td>
<td>X ____ dwelling unit</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

Please include a separate check for each subtotaled portion of the application.
All fees must be made payable to the “Town of Greenburgh”

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<table>
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<tr>
<th>Town of Greenburgh, Department of Community Development and Conservation – File Use</th>
<th>Date Received</th>
<th>Total</th>
<th>Staff initials</th>
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<tbody>
<tr>
<td>Site Plan Fees</td>
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<td></td>
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</tr>
<tr>
<td>Escrow Review</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Recreational Impact Fee</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
AFFIDAVIT OF OWNERSHIP
AFFIDAVIT

STATE OF NEW YORK

COUNTY OF WESTCHESTER)

Theresa M. Joyce, President Mount Hope Cemetery Association

being duly sworn, deposes

and says:

Mount Hope Cemetery Association

that

is the owner in fee of the premises

to which this application applies; that I am duly authorized to make this application; and that the statements

contained here are true to the best of my knowledge and belief. I have received a copy of Tree Ordinance. I

further state that I understand that the cutting down or removal of trees is extremely dangerous and that it

should be done by competent tree personnel taking proper safety precautions.


SIGNATURE OF APPLICANT

NOTE: If applicant is not owner of premises, signature (or written permission) of owner must be affixed to this application.

SIGNATURE OF OWNER
(if other than applicant)

SWORN TO BEFORE ME THIS

12TH DAY OF MARCH, 2018

NOTARY PUBLIC, WESTCHESTER COUNTY)
DISCLOSURE FORM
TOWN OF GREENBURGH
DISCLOSURE FORM TO ACCOMPANY CERTAIN APPLICATIONS*

1. This form relates to property located within the Town of Greenburgh. The street address of the property which is the subject of this application is:

50 Jackson Avenue, Hastings-on-Hudson

Name of Applicant: Mount Hope Cemetery Association

Address of Applicant: P.O. Box 248, Hastings-on-Hudson, NY 10706

Date(s) of Application(s): 

Type(s) of Application(s): 

Project Name: Mount Hope Cemetery Section 89

2. Name and address of Owner(s) if different from Applicant: Same

3. Do any officers or employees of the State of New York, County of Westchester, Town of Greenburgh and/or Town of Greenburgh Agency have an interest** in the applicant or owner of the property? No

If the answer is “yes”, please identify the person(s) by name, residence and the nature of extend of such interest.

4. If the application is for a project involving site plan approval of five acres or more and/or for a change of zoning, and either or both the applicant or the owner, if different from the applicant, is not an individual or individuals, list the owners and officers of the corporation, limited liability corporation, partnership or other legal entity.

Name of Applicant Legal Entity: 

Name(s) and Addresses of Applicant Owners*** and Officers:

*Every application, petition, or request submitted for a variance, amendment, change of zoning, site plan approval, approval of plat, exemption from a plat or official map, license, special permit or permit pursuant to the provisions of any ordinances, local law or rule constituting the zoning and planning of the Town of Greenburgh.
**For the purpose of this paragraph, an officer or employee shall be deemed to have an interest in an applicant when s/he, his or her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them (a) is the applicant or (b) is an officer, director, partner of the applicant, or (c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or (d) is a party to an agreement with such applicant, express or implied, whereby he or she may receive payment or other benefit whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.

***With respect to any corporation traded on the New York, American or other stock exchange, any person who is the owner of more than 5% of the outstanding shares of stock or any class of such a corporation, and with respect to other than a publically traded corporation, a limited liability company or other legal entity, any person who is an owner of more than 2% of the equity of such legal entity.

Name of Applicant: Theresa M. Joyce, President Mount Hope Cemetery Association

Signature: [Signature]

Date: 3/11/19
SITE PLAN APPLICATION FORM
TOWN of GREENBURGH  
WESTCHESTER COUNTY, NEW YORK  
DEPARTMENT OF COMMUNITY  
DEVELOPMENT AND CONSERVATION  

SITE PLAN APPLICATION FORM

Name of Application: Mount Hope Cemetery Section 89 Expansion  
Description of Action: Construction of mausoleum and burial area

Owner:
Name: Mount Hope Cemetery Association  
Street: P.O. Box 248  
City: Hastings-on-Hudson  
State: NY  
Zip: 10706  
Telephone: 914.478.1855  
Fax: 914.478.5162

Applicant:
Name: Mount Hope Cemetery Association  
Street: P.O. Box 248  
City: Hastings-on-Hudson  
State: NY  
Zip: 10706  
Telephone: 914.478.1855  
Fax: 914.478.5162

Subject Property:
Name or other identification of site (address): 50 Jackson Avenue  
Situated on the North side of Jackson Avenue (Street) at the intersection feet from the intersection of Saw Mill River Road (Route 9a) (Street)  
Parcel ID: 8,500-351-3  
Total site area (sq. ft): 5,330,657

Conformity With Zoning:
1) Zoning District the property is located in: R-30

<table>
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<tr>
<th></th>
<th>Permitted</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot Area</td>
<td>2 ac</td>
<td>122,376</td>
<td>122,376</td>
</tr>
<tr>
<td>Buildable Lot Area * See below for definition</td>
<td>20% (1,066,131SF)</td>
<td>19,854</td>
<td>19,854</td>
</tr>
<tr>
<td>Total Gross Floor Area (F.A.R.) sq. ft.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Percent Coverages</td>
<td>Principle Building 16% (852,905)</td>
<td>2,685</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Accessory Building 4% (213,226)</td>
<td>17,169</td>
<td>22,085</td>
</tr>
<tr>
<td></td>
<td>* See below for definition Total Impervious Surface 25% (1,332,664)</td>
<td>481,374</td>
<td>499,571</td>
</tr>
<tr>
<td>Yard Setbacks (Principle building)</td>
<td>Front yard setback</td>
<td>100</td>
<td>118</td>
</tr>
<tr>
<td></td>
<td>Rear yard setback</td>
<td>100</td>
<td>2,508</td>
</tr>
<tr>
<td></td>
<td>Length of one side setback</td>
<td>100</td>
<td>795</td>
</tr>
<tr>
<td>Length of second side setback</td>
<td>383</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total of both(2) sides setback</td>
<td>1178</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Yard Setbacks (Accessory Building)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Front setback</td>
<td>733</td>
</tr>
<tr>
<td>Rear setback</td>
<td>18</td>
</tr>
<tr>
<td>Length of one side setback</td>
<td>18</td>
</tr>
<tr>
<td>Total of both(2) sides setback</td>
<td>36</td>
</tr>
</tbody>
</table>

### Parking Setbacks

<table>
<thead>
<tr>
<th>Principle Building</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Front yard setback</td>
<td></td>
</tr>
<tr>
<td>Length of one side setback</td>
<td></td>
</tr>
<tr>
<td>Length of second side setback</td>
<td></td>
</tr>
<tr>
<td>Total of both(2) sides setback</td>
<td></td>
</tr>
<tr>
<td>Rear setback</td>
<td></td>
</tr>
</tbody>
</table>

### Landscape Buffer

| Front setback |  |
| Rear setback |  |
| Length of one side setback |  |
| Total of both(2) sides setback |  |

### Number of Parking Space

(please state the method used to calculate the number of spaces, i.e. 1 space per 200 sq.ft. of retail space, please attach a separate sheet if more room is needed)

### Loading Area

<table>
<thead>
<tr>
<th>Feet</th>
<th>35</th>
</tr>
</thead>
</table>

### Building Height

<table>
<thead>
<tr>
<th>Stories</th>
<th>2.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Height</td>
<td></td>
</tr>
</tbody>
</table>

2) Slope category of total proposed site: 0%-15% 3,631,450 sq.ft. 15%-25% 1,017,098 sq.ft.

25%-35% 268,213 sq.ft. 35%+ 413,896 sq.ft.

3) Is there an existing curb cut onto the site? **Yes** **No**

   Will the action require new curb cuts onto the street? **Yes** **No**

   What street(s) will have the new curb cuts? ____________________________________________________________

   Has a traffic study been completed for the proposed project? **Yes** **No**

4) Does application need a tree removal permit? **Yes** **No**

   If yes, what are the number of trees that will be removed from the site? ____________________________

5) Does application need wetlands permit? **Yes** **No**

   Flood hazard permit? **Yes** **No**

6) If the subject property is located within either of the following, please indicate.

   *Critical Environmental Area** **Yes** **No**

   *Conservation District** **Yes** **No**

7) List all public and private recreational facilities within a 1/4 mile radius of the subject property(s). If none exist, identify closest recreational facilities.

   South County Trailway, Hillside Park
8) List variance or other modifications required. Variances must be verified in writing by the Building Inspector and attached hereto.

Zoning Code Reference ___________________________ Variance sought ___________________________
Zoning Code Reference ___________________________ Variance sought ___________________________
Zoning Code Reference ___________________________ Variance sought ___________________________

9) Have you, or to your knowledge, any predecessor of interest in this property, previously applied to the Planning Board or the Zoning Board of Appeals? Yes No

(Case Histories can be obtained from the Department of Community Development & Conservation)

If yes, case number __________ application for __________________ disposition ________________

10) Is the action:

a) less than 5,000 square feet of new or renovated floor area Yes No

b) less than 10,000 square feet of land disturbance Yes No

11) Is the action located on property within 500 feet of:

a) The boundary of an adjoining city, town or village Yes No

b) The boundary of an existing or proposed state or county park, recreation area or road right-of-way Yes No

c) An existing or proposed county drainage channel line Yes No

d) The boundary of state- or county-owned land on which a public building/institution is located Yes No

e) The boundary of a farm located in an agricultural district. Yes No

12) What is the current assessed value of the property? ___________________________

13) Are there existing buildings on the site? Yes No

If so, give the date(s) of the Certificate(s) of Occupancy issued for each building. Please submit on attached sheet. Include case number.

14) Please list all the civic association(s) within 500 feet of the property.

15) Please answer the following questions: (if additional space is needed, submit on attached sheet).

a) Is the owner/applicant a(n):

   Individual Partnership Joint Venture
   Nominee Fiduciary Corporation

b) Please list all owners with a direct or indirect financial or beneficial interest in the property. List the names, addresses, and phone numbers of all owners, partners and limited partners, joint ventures, officers, directors and control persons. (Control is defined as any individual who owns 10% or more of the outstanding shares of the corporation or, notwithstanding the amount of stock owned, is in a position to influence management decisions and make policy on behalf of the corporation).

   None

c) If the owner is a fiduciary, set forth name and address or other evidence of fiduciary, a copy of certificate of fiduciary authority and identify the beneficial owner of the property.
NOTE: All of the submission requirements outlined in this application must be approved by the Planning Board prior to the application being accepted in form and content.

Signature of Applicant

Print Applicant’s Name

Date

Signature of Owner

Print Owner’s Name

Date

BUILDABLE AREA: The gross area of the lot less the density deductions for areas classified as steep slopes, very steep slopes, excessively steep slopes, wetlands and watercourses.

IMPEVIOUS SURFACES, GROSS COVERAGE - The sum of the horizontal area of coverage or footprint of all buildings, structures, paved areas, patios and other improved surfaces on a lot preventing natural runoff to percolate into the soil, measured in square feet. Areas paved with gravel, crushed stone and other materials used to support vehicles shall be considered impervious surfaces for the purposes of this chapter. Swimming pools and tennis courts that are unenclosed shall not be considered impervious surfaces for the purposes of this chapter. [Added 7-8-1987 by L.L. No. 3-1987]

§617.16 CONFIDENTIALITY When a project sponsor submits a completed EAF, draft or final EIS, or otherwise provides information concerning the environmental impacts of a proposed project, the project sponsor may request, consistent with the Freedom of Information Law (FOIL), article 6 of the Public Officers Law that specifically identified information be held confidential. Prior to divulging any such information, the agency must notify the applicant of its determination of whether or not it will hold the information confidential.

Revised 10/21/99 AIS
ENVIRONMENTAL CLEARANCE FORM
Name of Application:

Applicant:

Name: Mount Hope Cemetery Association  Street: P.O. Box 248
City: Hastings-on-Hudson  State: NY  Zip: 10706
Telephone: 914.478.1855  Fax: 914.478.5162

Subject Property:

Name or other identification of site: 50 Jackson Avenue
Streets which site abuts: Jackson Avenue at the intersection of Saw Mill River Road (Route 9A)
Parcel ID#: 8.500-351-3  Total site area (sq. ft): 5,330,657

Proposed Action:

A. State Type I actions - This Type I list, is not an exhaustive list of those actions that an agency determines may to have a significant effect on the environment and may require the preparation of an EIS. Therefore, the fact that an action or project has not been listed as a Type I action does not carry with it the presumption that it will not have a significant effect on the environment. This list is provided as a convenience. Please check 6 NYCRR Part 617 for further information on classifying the type of action. (Please check all items that apply)

1. The following changes in the allowable uses within any zoning district, affecting 25 or more acres of the district:
   (a) Authorizing industrial or commercial uses within a residential or agricultural district; or
   (b) Authorizing residential uses within an agricultural district.

2. The granting of a zoning change at the request of an applicant for an action that meets or exceeds one or more of the thresholds given in other sections of this list.

3. Construction of new residential units which meet or exceed the following thresholds:
   (a) Fifty units not to be connected (at commencement of habitation) to community or publicly owned utilities.
   (b) In a city, town or village having a population of less than 150,000, 250 units to be connected (at the commencement of habitation) to community or publicly owned utilities.

4. Construction of a new or the expansion of existing nonresidential facilities which meet or exceed any of the following thresholds, provided that the expansion and the existing facilities, when combined, meet or exceed any threshold contained in this section:
   (a) A project or action which involves the physical alteration of 10 acres.
   (b) A project or action which would use ground- or surface water in excess of 2,000,000 gallons per day.
   (c) Parking for 1,000 vehicles.
   (d) In a city, town or village having a population of 150,000 persons or less, a facility with more than 100,000 square feet of gross floor area.

5. Any structure exceeding 100 feet above original ground level in a locality without any zoning regulation pertaining to height.

6. Any action (unless the action is designed for the preservation of the facility or site) occurring wholly or partially within or contiguous to any facility or site listed on the National Register of Historic Places or any historic building, structure or site or prehistoric site that has been proposed by the Committee on the Register for consideration by the New York State Board on Historic Preservation for a recommendation to the State Historic Officer for nomination for inclusion in said National Register.

7. Any project or action, which exceeds 25% of any threshold in this section, occurring wholly or partially within or substantially contiguous to any publicly owned or operated parkland, recreation area or designated open space.

8. Any action which exceeds the locally established thresholds or, if no such thresholds are established, any action which takes place wholly or partially within or substantially contiguous to any critical environmental area designated by a local agency pursuant to Section 617.4
B. Local Type I - Activities located in: (Please check all items that apply)

1. Floodplains, as defined in Article 36 of the Environmental Conservation Law.
2. Tarrytown Lakes, watershed area.

C. Unlisted Action. Unlisted actions that do not meet the Type I thresholds, however some actions may still require an EIS. Some examples: nonresidential projects physically altering less than 10 acres of land, adoption of regulations, ordinances, local laws and resolutions that may affect the environment

D. State Type II actions. Action will in no case have a significant effect on the environment based on the criteria contained in Section 617.11 and any additional criteria contained in its procedures adopted pursuant to Section 617.4. This list is provided as a convenience. Please check 6 NYCCR Part 617 for further information on classifying the type of action. (Please check all items that apply)

1. The granting of individual setback and lot line variances.
2. Construction or placement of minor structures accessory or appurtenant to existing facilities, including garages, carports, patios, home swimming pools, fences, barns or other buildings not changing land use or density.
3. Street openings for the purpose of repair or maintenance of existing utility facilities.
4. Agricultural farm management practices, including construction, maintenance and repair of farm buildings and structures and land use changes consistent with generally accepted principles of farming.
5. Repaving of existing highways not involving the addition of new travel lanes.
6. Installation of traffic control devices on existing streets, roads and highways.
7. Public or private forest management practices other than the removal of trees or the application of herbicides or pesticides.
8. Minor temporary uses of land having negligible or no permanent effect on the environment.
9. Replacement of a facility, in kind, on the same site unless such facility meets any of the thresholds in Section 617.12.

Involved Agencies

1) Is the action located on property within 500 feet of:
   a) The boundary of an adjoining city, town or village
      Yes ☑️ No ☐
      If yes, which municipality?
      b) The boundary of an existing or proposed state or county park, recreation area or road right-of-way
      Yes ☑️ No ☐
      If yes, who has jurisdiction? Westchester County ☑️ NYSDOT ☐ NYSOPRHP ☐
      c) An existing or proposed county drainage channel line
      Yes ☐ No ☐
      d) The boundary of state- or county-owned land on which a public building/institution is located
      Yes ☐ No ☐
      e) The boundary of a farm located in an agricultural district.
      Yes ☑️ No ☐

2) Will a sewer district have to be expanded for the project?
   If yes, which district?

Relationship to other actions:

1) List any related action that may be undertaken as a result of this proposed action:
   Clearing, tree removal and rock removal associated with construction of mausoleum and burial area

2) List any actions, which are dependent upon this proposed action, and therefore should be reviewed as a part of this action (e.g., house construction in the case of a residential subdivision):

Theresa M. Joyce, President
3/11/19
Signature of Applicant Print Applicant’s Name Date

NOTE: The completion of this Environmental Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.

Revised 01/06/16 SP
STEEP SLOPES CLEARANCE FORM
APPLICATION PACKAGE: STEEP SLOPES

CONTENTS

- Slope Clearance Form - Three (3) copies must be submitted
- Steep Slope Law 245

Application fee required with submission of package:

Initial Review: $100.00
Subsequent Review of Same Application: $200.00

Please make check payable to the Town of Greenburgh
SLOPE CLEARANCE FORM

*THIS FORM MUST BE COMPLETED BY A LICENSED PROFESSIONAL (P.E., L.S. or R.A.)*
*UNLESS AN EXEMPTION IS CLAIMED AS PER § 245-11 OF THE TOWN CODE*

For a complete submission, please submit the following: (Incomplete submissions will be returned without review)

- Three (3) copies of this Slope Clearance Form;
- Three (3) copies of a Site Plan, which includes two (2) foot topographical contours. Site topography must be cross-hatched or colored to differentiate each individual slope category noted in parts 5 & 6 below. (If property slopes are certified to be limited to less than 15%, (2) foot topographic contours need not be shown on the site plan, unless requested);
- Show a delineation of the disturbed area for the proposed project on the site plan. The disturbed area should include any and all disturbance during construction, not just the final footprint;
- Initial Fee: $100.00 (Re-Review Fee: $200) Please make check payable to Town of Greenburgh

Owner Information:

Name: Mount Hope Cemetery Associates
City: Hastings-on-Hudson
Street: P.O. Box 248
Telephone: 914.478.1855
Fax: 914.478.5162

Applicant Information:

Name: Mount Hope Cemetery Association
City: Hastings-on-Hudson
Street: P.O. Box 248
Telephone: 914.478.1855
Fax: 914.478.5162

Subject Property:

Name, address, or other identification of site: 50 Jackson Avenue
Situated on the North side of Jackson Avenue (Street) 0 feet from the intersection of: Saw Mill River Road (Route 9A) (Street)
Section: 8.500 Block: 351 Lot(s): 3 Total Site area (sq ft): 5,330,657

Proposed Action:

1) Type of Approval(s) Sought: To construct mausoleum and burial area in an existing, undeveloped portion of the cemetery site, resulting in 2 acres of disturbance

2) Description of Proposed Action:

3) Are there any rights-of-way, easements, restrictive covenants or conditions of approval which encumber the property? If so, please indicate the nature of these restrictions and supply three (3) copies of the legal instrument (i.e. deed, covenant, conservation easement, approval letter, etc.) which created this restriction.

New Croton Aqueduct (no encroachments from Project)

NOTE: The completion of this Slope Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.

Rev.10/2011
4) Estimated Quantity of Earthwork:
   Excavation: 22,702 yds³  Imported Fill: 15,499 yds³

5) Slope Categories for Lot Area:
   Total Lot Area: 5,330,657 (sq. ft.)
   Slope Category: 0%-15% 3,631,450 sq. ft.  15%-25% 1,017,098 sq. ft.  25%-35% 268,213 sq. ft.  35%+ 413,896 sq. ft.

6) Slope Categories for Disturbed Area:
   Total Disturbed Area: 87,120 (sq. ft.)
   Slope Category: 0%-15% 62,348 sq. ft.  15%-25% 13,015 sq. ft.  25%-35% 5,034 sq. ft.  35%+ 6,736 sq. ft.

7) Buildable Area: 838,702.6 sq. ft.  Wetland/Watercourse Area: 0 sq. ft.
   Buildable Area: To calculate buildable area, the lot area (indicated in section 5, above) shall be reduced by the sum of the following four slope and wetland area components, as defined in Zoning Code § 285-39E - Lot and bulk requirements: Areas of steep (15%-25%) slopes x 0.20; Areas of very steep (25%-35%) slopes x 0.50; Areas of excessively steep (35%+) slopes x 0.75; Areas of wetlands and watercourses x 0.75.

8) Professional of Record: (P.E., L.S., or R.A.)
   Name: Pietro A. Catizone, P.E.  Street: One West Avenue, Suite 219
   City: Larchmont  State: NY  Zip Code: 10538
   Telephone: 914.269.8358  Alt. Telephone:  Fax: 
   Email: pcatizone@catizoneengineering.com  License Number: 076790  License Type: P.E.

Professional’s Signature

Date

For Use By The Bureau of Engineering

Signature of Applicant

Print Applicant’s Name

Date

Signature of Owner

Print Owner’s Name

Date

NOTE: The completion of this Slope Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.
SLOPE CLEARANCE FORM
SUPPLEMENTAL INSTRUCTIONS

These instructions are intended to supplement the instructions on the Slope Clearance Form itself. If there are any questions you may have, please call the Bureau of Engineering. A properly completed Slope Clearance Form contributes to a swift review of the application.

Owner Information: Enter the name address and contact information of the owner here. A renter or lessee cannot be entered as the Owner Information.

Applicant Information: Enter the name address and contact information of the applicant here. The applicant can be a renter, lessee, contractor, design professional, or anyone deemed to be the representative for the proposed action.

1) Approvals Sought: Enter all the approvals sought such as: Wetlands/Watercourse Clearance, Stormwater Management Permit, Building Permit, Demolition Permit, Fill Permit, Street Opening Permit, Planning Board Approval, Zoning Board Approval, Town board Approval.

2) Proposed Action: Generally describe what the project will entail.

3) Right-of-way, Easements, etc: This information can be found in the property deed and/or a land survey of the subject property.

4) Estimated Quantity of Earthwork: The volume excavation should be stated in cubic yards (1 cubic yard is equal to 27 cubic feet). Excavation of manmade materials must be included (i.e. paths, driveways, patios, etc). The fill portion of this section should also be stated in cubic yards. If 100 yd³ or more of fill material is to be imported from areas outside the subject property, a fill permit also needs to be completed.

5) Slope Categories for Lot Area: In this section, the analyses of pre-construction slopes are to be summarized. Enter the total lot area (square feet) in the Lot Area section and sort the total area in specific terms of slopes. If the proposed action does not affect the floor area ratio, then only the Lot Area in this section needs to be completed.

Example:

5) Slope Categories for Lot Area:

<table>
<thead>
<tr>
<th>Slope Category</th>
<th>0%-15%</th>
<th>15%-25%</th>
<th>25%-35%</th>
<th>35%+</th>
<th>Total Lot Area</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,000 sq. ft.</td>
<td>2,000 sq. ft.</td>
<td>3,500 sq. ft.</td>
<td>1,500 sq. ft.</td>
<td>___10,000 (sq. ft.)</td>
</tr>
</tbody>
</table>

The sum of the categories equal the lot area.
6) **Slope Categories for Disturbed Areas:** In this section, the analyses of pre-construction slopes that will be affected are to be summarized. Enter the total area (square feet) of disturbance in the *Total Disturbed Area* section and sort the total area in specific terms of slopes.

7) **Wetland/Watercourse Area:** The amount of wetland and/or watercourse area (in square feet) that exists of the site.

   **Buildable Area:** The instructions for this portion are on the form itself.

8) **Professional of record:** Only exempt actions do not require a design professional. Any projects that include excavation greater than 2 yd\(^3\) are NOT exempt. Design Professionals are typically New York State Licensed Engineers, Architects, and certain Land Surveyors. The design professional should be acting within the definitions of professional practice as noted in Articles 145, 147, and 148 of the New York State Education Law.

   **Owner and Applicant Signatures:** This portion must be completed by the Owner and Applicant stated earlier in the form.
WETLANDS CLEARANCE FORM
# WETLAND/WATERCOURSE CLEARANCE FORM

For a complete submission, please submit the following: (INCOMPLETE SUBMISSIONS WILL BE RETURNED)

- Three (3) copies of this Wetland/Watercourse Clearance Form;
- Three (3) copies of a Site Plan identifying the area of proposed work, and a delineation of the disturbed area for the proposed project. The disturbed area should include any and all disturbance during construction, not just the final footprint;
- Initial Fee: $100.00 Subsequent Review Fee: $50 Please make check payable to Town of Greenburgh

## I) Owner Information

| Name: Mount Hope Cemetery Association | Street: P.O. Box 248 |
| City: Hastings-on-Hudson | State: NY | Zip: 10706 |
| Telephone: 914.478.1855 | Cell Phone: | Fax: 914.478.5162 | Email: mhca4@aol.com |

## II) Applicant Information

| Name: Mount Hope Cemetery Association | Street: P.O. Box 248 |
| City: Hastings-on-Hudson | State: NY | Zip: 10706 |
| Telephone: 914.478.1855 | Cell Phone: | Fax: 9q4.478.5162 | Email: mhca4@aol.com |

## III) Subject Property

1) Name or other identification of site (street address): **50 Jackson Avenue**

2) Situated on the North side of **Jackson Avenue** (Street) 0 feet from the intersection of **Saw Mill River Road** (Street)

3) Parcel ID#: **8,500-351-3** Total site area (sq. ft): **5,330,657**

4) Is there an existing structure(s) (i.e. home or building) located on the site: Yes ☑ No ☐ Year(s) built: ______

## IV) Approval(s)

1) Type of Approval(s) Sought: to construct mausoleum and expand burial area in a currently undeveloped portion of the cemetery, resulting in 2 acres of disturbance

## V) Proposed Action

1) Description of Proposed Action: ____________________________

2) If the subject property is located within either of the following, please indicate. (Please check box)

   - Critical Environmental Area Yes ☐ No ☑
   - Conservation District Yes ☐ No ☑

3) Are there any rights-of-way, easements, restrictive covenants or conditions of approval which encumber the property? If so, please indicate the nature of these restrictions and supply three (3) copies of the legal instrument (i.e. deed, covenant, conservation easement, approval letter, etc.) which created this restriction.

   New Croton Aqueduct (no encroachments from project)

4) Have any wetland/watercourse clearance forms or permit applications been made with respect to this property under Chapter 280 of the Greenburgh Town Code? If so, please give the date, name and case number of such application.

   No

5) Does this project, as proposed, meet all the recommended wetland and watercourse setbacks set forth in Chapter 280 of the Town Code? If not, identify those aspects of the project that do not meet recommended setbacks and state the proposed setback.

   N/A No wetlands or watercourses impacted by project

6) Has a wetlands permit or a letter of non-jurisdiction been obtained from the New York State Department of Environmental Conservation for this project? Yes ☐ No ☑ If so, please provide a copy.
VI) Site Characteristics

1) Is there an existing structure located on the site? Yes ☑ No ☐

2) Proposed Starting Date: ____________ Proposed Completion Date: ____________

3) Square Footage of Disturbed Area: 2 acres (as provided for on Site Plan)

4) Estimated Quantity of Excavation/Fill: Excavation: 22,702 yards³ Imported Fill: 15,499 yards³

5) What are the predominant soil types on the property? Chatfield-Charlton complex

6) Approximately what percentage of the property is:
   - Well Drained ____% of property
   - Moderately Drained 100% of property
   - Poorly Drained ____% of property

7) What is the approximate depth to groundwater? <80" feet

8) Are there any trees 6-inches or greater in diameter proposed for removal as part of this work? Yes ☑ No ☐
   a) If yes, how many?

9) Does the property contain any species of plant or animal life listed as rare, threatened or endangered by New York State, the New York State Natural Heritage Program or the United States of America? Yes ☐ No ☑
   a) If yes, please identify each species and its status as classified by New York State, the New York State Natural Heritage Program or the United States.

10) Has the property ever been used for the disposal of solid waste or hazardous waste? Yes ☐ No ☑

VII) Project Information

1) Is work proposed in a (Check all that apply): Wetland ☐ Watercourse ☐ Adjacent Buffer Area ☐ N/A ☑

2) Total area of Wetland, Watercourse, and adjacent Buffer Area on the property: ____________ sq.ft.

3) Total area of disturbance proposed in Wetland, Watercourse and adjacent Buffer Area on the property: ____________ sq.ft.

4) Functions provided by Wetland or Watercourse:

5) Name and phone number of expert delineating Wetland or Watercourse:

6) Plans Prepared by: License #: Dated: Revised:

VIII) Authorizations and Certifications

I/we hereby indemnify and hold the Town or its representatives harmless against any damage or injury and that the owner and applicant consent to the approval authority's (including its agents or employees) entry upon lands or waters for the purpose of undertaking any investigations, inspections, examination, survey, or other activity outlined in Chapter 280 of the Town Code of Greenburgh.

I/we hereby are aware that false or misleading statements or information provided on the clearance form or to the approval authority shall result in the invalidation of any authorization. The applicant shall be subject to the penalties and sanctions set forth in this chapter for any activities conducted which would have otherwise required a wetland/watercourse activity permit.

Signature of Applicant

THERESA M. JOYCE

Print Applicant's Name

8/11/19

Date

Signature of Owner

THERESA M. JOYCE

Print Owner's Name

3/11/19

Date

NOTE: The completion of this Wetland/Watercourse Clearance Form does not confer any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh. Additional fees including an escrow fee may be applicable if there is proposed work in a Wetland/Watercourse or Adjacent Buffer Area.

Chapter 280, WETLANDS AND WATERCOURSES

§ 280-6. Authorized clearance form required
A. All applications for any permit issued by the Building Department, Department of Public Works, Antenna Review Board, Town Board, Planning Board, or Zoning Board of Appeals of the Town of Greenburgh must be accompanied by an authorized wetland/watercourse clearance form. An applicant must provide sufficient information to enable the Wetland Inspector or other authorized representative to properly determine if the proposed activity is an allowable activity, as defined herein, or use that does not also require an activity permit; is a prohibited activity; or is a regulated activity or use which requires an activity permit as issued by the Planning Board in accordance with the standards and procedures set forth hereafter. No permits, certificates of occupancy, or temporary certificates of occupancy may be issued without prior approval of the Planning Board for any project involving a wetland/watercourse permit.

Revised 09/19/2012 AJS
SHORT ENVIRONMENTAL ASSESSMENT FORM
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Name of Action or Project:
Mount Hope Cemetery Section 89 Expansion

Project Location (describe, and attach a location map):
50 Jackson Avenue at intersection of Saw Mill River Road (Route 9A)

Brief Description of Proposed Action:
Construction of mausoleum and expansion of burial area in a currently undeveloped portion of the cemetery. The project proposes removal of existing rock and import of burial soils.

Name of Applicant or Sponsor: 
Mount Hope Cemetery Association

Telephone: 914.478.1855
E-Mail: mhca4@aol.com

Address:
P.O. Box 248

City/PO: Hastings-on-Hudson State: NY Zip Code: 10706

1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? 

   If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.

   NO   YES

   X

2. Does the proposed action require a permit, approval or funding from any other governmental Agency?

   If Yes, list agency(s) name and permit or approval:

   NO   YES

   X

3a. Total acreage of the site of the proposed action?  

   b. Total acreage to be physically disturbed?

   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?

   122.376 acres

   2 acres

   130.646 acres

4. Check all land uses that occur on, adjoining and near the proposed action.

   □ Urban  □ Rural (non-agriculture)  □ Industrial  □ Commercial  □ Residential (suburban)

   □ Forest  □ Agriculture  □ Aquatic  □ Other (specify): __________________________

   □ Parkland
5. Is the proposed action,  
   a. A permitted use under the zoning regulations?  
   b. Consistent with the adopted comprehensive plan?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
<th>N/A</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
<td></td>
<td></td>
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<td></td>
<td>X</td>
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</tbody>
</table>

6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?  
If Yes, identify: __________________________________________________________________________  
_______________________________________________________________________________________  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

8. a. Will the proposed action result in a substantial increase in traffic above present levels?  
   b. Are public transportation service(s) available at or near the site of the proposed action?  
   c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

9. Does the proposed action meet or exceed the state energy code requirements?  
If the proposed action will exceed requirements, describe design features and technologies:  
_______________________________________________________________________________________  
_______________________________________________________________________________________  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

10. Will the proposed action connect to an existing public/private water supply?  
[If Yes, does the existing system have capacity to provide service? □ NO □ YES]  
If No, describe method for providing potable water:  
_______________________________________________________________________________________  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

11. Will the proposed action connect to existing wastewater utilities?  
[If Yes, does the existing system have capacity to provide service? □ NO □ YES]  
If No, describe method for providing wastewater treatment:  
_______________________________________________________________________________________  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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</table>

12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?  
   b. Is the proposed action located in an archeological sensitive area?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  
   b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?  
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:  
_______________________________________________________________________________________  
_______________________________________________________________________________________  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:  
☐ Shoreline  ☐ Forest  ☐ Agricultural/grasslands  ☐ Early mid-successional  
☐ Wetland  ☐ Urban  ☒ Suburban  

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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<tbody>
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<td></td>
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</table>

16. Is the project site located in the 100 year flood plain?  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</tbody>
</table>

17. Will the proposed action create storm water discharge, either from point or non-point sources?  
If Yes,  
   a. Will storm water discharges flow to adjacent properties?  
   □ NO ☒ YES  
   b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?  
If Yes, briefly describe:  
_______________________________________________________________________________________  
_______________________________________________________________________________________  
□ stormwater captured from mausoleums directed to existing storm system. Runoff from  
□ burial area surface flow consistent with existing drainage patterns  

<table>
<thead>
<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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<tbody>
<tr>
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<td></td>
<td>X</td>
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<tr>
<td></td>
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<td>X</td>
</tr>
</tbody>
</table>
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?
   If Yes, explain purpose and size: Subsurface detention Cultec Recharger 180HD
<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?
   If Yes, describe: ______________________
<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?
   If Yes, describe: ______________________
<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Theresa M. Touce
Signature: ______________________
Date: 5/11/19

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

<table>
<thead>
<tr>
<th></th>
<th>No, or small impact may occur</th>
<th>Moderate to large impact may occur</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Will the proposed action result in a change in the use or intensity of use of land?</td>
<td></td>
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<tr>
<td>3.</td>
<td>Will the proposed action impair the character or quality of the existing community?</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?</td>
<td></td>
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<tr>
<td>5.</td>
<td>Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?</td>
<td></td>
</tr>
</tbody>
</table>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?  

11. Will the proposed action create a hazard to environmental resources or human health?

| Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts. |
| --- | --- | --- |
| **No, or small impact may occur** | **Moderate to large impact may occur** | |

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

<table>
<thead>
<tr>
<th>Name of Lead Agency</th>
<th>Date</th>
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</thead>
</table>

Print or Type Name of Responsible Officer in Lead Agency

<table>
<thead>
<tr>
<th>Title of Responsible Officer</th>
</tr>
</thead>
</table>

| Signature of Responsible Officer in Lead Agency | Signature of Preparer (if different from Responsible Officer) |