APPLICATION PACKAGE: PLANNING BOARD STEEP SLOPE PERMIT

CONTENTS:

- Required Submissions & Instructions for Planning Board Steep Slope Permit

- Planning Board Steep Slope Permit Form; Three, (3) copies must be submitted

- Short Environmental Assessment Form

Application fee required with submission of package:

- Subsequent Review of Planning Board Steep Slope Application: $200.00

Please make check payable to: TOWN OF GREENBURGH
TOWN OF GREENBURGH
PLANNING BOARD STEEP SLOPE PERMIT APPLICATION

**FORM MUST BE COMPLETED BY A LICENSED PROFESSIONAL (P.E., L.S., RA., OR R.L.A.)**

OWNER:
Name: ___________________________________ Street: _________________________________________
City:____________________ State:_______ Zip: ___________ Phone: ______________ Fax:___________

APPLICANT: If applicant is other than the owner, a letter signed by owner must be attached authorizing any agent to make this application.
Name: __________________________________ Street: ________________________________________
City: ___________________ State: ______  Zip: _________ Phone: ______________ Fax:___________

SUBJECT PROPERTY:
Address: ______________________________________________________________________________
Volume: ___ Section: ______ Block: ______ Lot (s): ______ Total site area (sq.ft.): ______
Situated on the ___________ side of __________________________________   (Street) ________feet
from the intersection of _____________________________________________   (Street)

APPROVAL(s):
List of all County, State, Federal and local permits required (if necessary): ______________________
_____________________________________________________________________________________

PROPOSED ACTION:
Description of proposed work and purpose thereof and an explanation why proposed activity cannot
be located at another site (use additional sheet if necessary): ___________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
Estimated Quantity of Excavation: _______C.Y.        CUT ______ C.Y.        FILL ___________ C.Y.
Imported Fill: ____________C.Y.
Number of trees to be Removed: _____      Species: ____________________ Size: ______
Size of Activity Area: _______________

SOIL TYPE:
Soil Type(s) in area of proposed disturbance: ____________________________________________
Soil Type(s) in area to a distance of 100 feet surrounding area of disturbance: ________________
ELEVATION CERTIFICATION:

NOTE: Must be certified by a New York State Licensed Land Surveyor or Professional Engineer

Elevation of highest ground or first floor
Above mean sea level (N.G.V.D. Datum) = ____________________________

Certified by:

Professional’s Seal

Signature of Professional    Print Professionals Name    Date

Signature of Applicant    Print Applicant’s Name    Date

Signature of Owner    Print Owner’s Name    Date

NOTE: The completion of this Planning Board Steep Slope Permit does not confer with any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

### Part 1 - Project and Sponsor Information

<table>
<thead>
<tr>
<th>Name of Action or Project:</th>
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<tbody>
<tr>
<td>Project Location (describe, and attach a location map):</td>
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<tr>
<td>Brief Description of Proposed Action:</td>
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<tr>
<td>Name of Applicant or Sponsor:</td>
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<td></td>
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<tr>
<td>Address:</td>
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<td>City/PO:</td>
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</tbody>
</table>

1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?  
   If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.  
   NO   YES

2. Does the proposed action require a permit, approval or funding from any other governmental Agency?  
   If Yes, list agency(s) name and permit or approval:  
   NO   YES

3.a. Total acreage of the site of the proposed action?  
   b. Total acreage to be physically disturbed?  
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?  
   NO   YES

4. Check all land uses that occur on, adjoining and near the proposed action.  
   - [ ] Urban  
   - [ ] Rural (non-agriculture)  
   - [ ] Industrial  
   - [ ] Commercial  
   - [ ] Residential (suburban)  
   - [ ] Forest  
   - [ ] Agriculture  
   - [ ] Aquatic  
   - [ ] Other (specify): _________________________  
   - [ ] Parkland
5. Is the proposed action,  
   a. A permitted use under the zoning regulations?  
   b. Consistent with the adopted comprehensive plan?  

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<tr>
<th></th>
<th>NO</th>
<th>YES</th>
<th>N/A</th>
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</table>

6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?  

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<th>NO</th>
<th>YES</th>
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7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?  
If Yes, identify:  ___________________________________________________________  

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<th>NO</th>
<th>YES</th>
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8. a. Will the proposed action result in a substantial increase in traffic above present levels?  
   b. Are public transportation service(s) available at or near the site of the proposed action?  
   c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?  

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<th></th>
<th>NO</th>
<th>YES</th>
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9. Does the proposed action meet or exceed the state energy code requirements?  
If the proposed action will exceed requirements, describe design features and technologies:  
_______________________________________________________________________________________  
_______________________________________________________________________________________  

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<th>NO</th>
<th>YES</th>
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10. Will the proposed action connect to an existing public/private water supply?  
    [If Yes, does the existing system have capacity to provide service?  
    □ NO □ YES]  
    If No, describe method for providing potable water:  ________________________________  
_______________________________________________________________________________________  

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<tr>
<th></th>
<th>NO</th>
<th>YES</th>
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11. Will the proposed action connect to existing wastewater utilities?  
    [If Yes, does the existing system have capacity to provide service?  
    □ NO □ YES]  
    If No, describe method for providing wastewater treatment:  ________________________________  
_______________________________________________________________________________________  

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<th></th>
<th>NO</th>
<th>YES</th>
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12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?  
   b. Is the proposed action located in an archeological sensitive area?  

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<th>YES</th>
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13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  
   b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?  
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:  _______________  
_______________________________________________________________________________________  
_______________________________________________________________________________________  

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<th></th>
<th>NO</th>
<th>YES</th>
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14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:  
□ Shoreline  □ Forest  □ Agricultural/grasslands  □ Early mid-successional  
□ Wetland  □ Urban  □ Suburban  

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?  

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<th></th>
<th>NO</th>
<th>YES</th>
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16. Is the project site located in the 100 year flood plain?  

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<th>NO</th>
<th>YES</th>
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17. Will the proposed action create storm water discharge, either from point or non-point sources?  
If Yes,  
   a. Will storm water discharges flow to adjacent properties?  
   □ NO □ YES  
   b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?  
If Yes, briefly describe:  ___________________________________________________________  
_______________________________________________________________________________________  

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<th></th>
<th>NO</th>
<th>YES</th>
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</table>
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?
   If Yes, explain purpose and size: ____________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   NO   YES

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?
   If Yes, describe: _________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   NO   YES

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?
   If Yes, describe: _________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   NO   YES

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: ___________________________________________  Date: ___________________________
Signature: _______________________________________________________

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

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<th></th>
<th>No, or small impact may occur</th>
<th>Moderate to large impact may occur</th>
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<tbody>
<tr>
<td>1.</td>
<td>Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?</td>
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<tr>
<td>2.</td>
<td>Will the proposed action result in a change in the use or intensity of use of land?</td>
<td></td>
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<tr>
<td>3.</td>
<td>Will the proposed action impair the character or quality of the existing community?</td>
<td></td>
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<tr>
<td>4.</td>
<td>Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?</td>
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<tr>
<td>5.</td>
<td>Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?</td>
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<tr>
<td>6.</td>
<td>Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?</td>
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<tr>
<td>7.</td>
<td>Will the proposed action impact existing: a. public / private water supplies?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. public / private wastewater treatment utilities?</td>
<td></td>
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<tr>
<td>8.</td>
<td>Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?</td>
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<tr>
<td>9.</td>
<td>Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?</td>
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</tbody>
</table>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?

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<tr>
<th>No, or small impact may occur</th>
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11. Will the proposed action create a hazard to environmental resources or human health?

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

_________________________________________________ _______________________________________________
Name of Lead Agency Date

Print or Type Name of Responsible Officer in Lead Agency Title of Responsible Officer

_________________________________________________ _______________________________________________
Signature of Responsible Officer in Lead Agency Signature of Preparer (if different from Responsible Officer)
AFFIDAVIT OF OWNERSHIP

State of New York  )
 ) ss.
County of Westchester )

_______________________________ being duly sworn, deposes and says that (s)he resides at
___________________________________________________________________________
in the Town of ___________________ in the County of _______________________
in the State of _______________________

that (s)he is the owner in fee of all that piece or parcel of land situated and lying in the Town of Greenburgh aforesaid and known and designated:

Section: _____ Volume: _____ Sheet: ______ Block: ______ Lot (s): ____________

and that (s)he hereby authorizes _____________________________________________
to make application in his/her behalf and that the statement of facts contained in said
application is true.

___________________________
Signature of Owner

Sworn to me before this ______________
Day of _______________ 20__________

___________________________________
Notary Public
STEEP SLOPE PERMIT COMMENCEMENT NOTIFICATION

Please provide the following project information to the Town of Greenburgh – Bureau of Engineering at least FIVE (5) business days prior to the start of work. The Town Engineer MUST approve the start date and the construction cost estimate, and receive the inspection fee before any work may be performed at the project location.

Submission Date: _________________

Project Slope Clearance Form Number: __________

Project Applicant: _______________________________________

Project Address: _______________________________________

Applicant Phone Number: _____________________

Completion Date: _________________

The Bureau of Engineering requires that the Project Design Professional provide a construction cost estimate for the project. When this estimate is approved by the Bureau of Engineering, the Applicant will be required to provide a Steep Slope Permit inspection fee to the town in the amount of 0.005 x construction cost estimate, in addition to any other required bonds or fees.

Estimated Construction Cost: ___________________________

Project Design Professional: ___________________________ License Number: _________

Address: _______________________________________________

Professional Phone Number: ___________________

Professional’s Seal & Signature: ___________________________ Date: __________

Approved by:

KENNETH V. CIOCE, P.E.–Town Engineer: ________________________ Date: __________
STEEP SLOPE PERMIT COMPLETION NOTIFICATION

(As per Town Code § 245, this form must be completed only by a Licensed Design Professional)

Please provide the following project information, along with as-built topographic plans of the project, to the Town of Greenburgh – Bureau of Engineering upon completion of the work:

Submission Date: ______________________________

Project Slope Clearance Form Number: ______________

Project Applicant: ____________________________________

Project Address: ____________________________________

Applicant Phone Number: _____________________________

Completion Date: _________________________________

The Project Design Professional noted below certifies that all project work is completed in substantial conformance to the conditions of the Steep Slope Permit issued for the project:

Project Design Professional: ___________________________  License Number: __________

Address: __________________________________________

Professional Phone Number: __________________________

Professional’s Seal & Signature: ________________________  Date: __________

Approved by:

KENNETH V. CIOCE, P.E. – Town Engineer: _______________  Date: __________